

**Minutes of the Meeting of the  
Wyoming City School District Board of Education  
Monday, October 22, 2018  
Administrative Center  
7:00 p.m.**

**I. Call to Order**

Mrs. Zoller called the meeting to order at 7:04 p.m.

**II. 123-18 Roll Call**

The roll was called and the following members were present:

Mrs. Broderick, Mr. Meis, Mr. Thomas, Mrs. Yee and Mrs. Zoller

Also in attendance: Dr. Sue Lang, Ronda Johnson, Suzy Henke, Ashley Whitely, Martha Keen, Jennifer Klein, LaDora Hill and Tracy Quattrone

**III. Pledge of Allegiance**

Mrs. Zoller led the Pledge of Allegiance.

**IV. Recognition of Public**

Summer Fisk addressed the Board concerning the District's stance on parents working as substitutes in the building where their children attend school.

**V. Special Presentations**

**General Fund 5-Year Forecast** – Ronda Johnson, Treasurer, highlighted the major revenue and expenditure components of the District's general fund forecast. She shared important assumptions regarding income tax, state funding, and property tax revenue followed by assumptions on salaries and benefits, purchased services and materials and supplies.

**Pupil Services** – Tracy Quattrone, Director of Pupil Services, presented an overview of the department, including Special Education, Gifted Education, ESL Services, Assessment and Testing Coordination, and School Health and Safety.

**Wyoming High School** – Martha Keen, Assistant Principal, shared an update on activities at WHS. Mrs. Keen began by sharing that the BLT is working to improve student achievement by reviewing data and best practices related to curriculum and instruction. She followed with updates on service learning days, athletic success, Wyoming Speaks student event, and Career Corral. Mrs. Keen also invited a visiting teacher from the Ukraine to address the Board and share her experiences.

**Wyoming Middle School** – Jennifer Klein, Principal, shared highlights of WMS activities, including Red Ribbon Week focused on anti-drug and anti-bullying, over 80 WMS students in the production of The Little Mermaid, the incredible expansion and success of new clubs (Art, Green Team, Cooking, Spanish and Literary club), student council student representatives joining PAC meetings, and the success of 8<sup>th</sup> grade girl's volleyball and 7<sup>th</sup>-8<sup>th</sup> grade football. Mrs. Klein also shared that the BLT meeting are positive and collaborative and ended with highlights on reading intervention along with check-in/check-out intervention from the Guidance Office.

**Primary** – LaDora Hill, Principal, shared the success of the Mindful Music initiative, where every day begins with a mindful music moment. She reported on the activities of the BLT including data review, curriculum audits, and AIR Item Analysis. Mrs. Hill also highlighted the Words Our Way spelling and

vocabulary curriculum. She ended with news of the 4<sup>th</sup> grade students' field trip to the Cincinnati Art Museum, the WHS Choir's primary school concert, new games for recess, and welcome to Kindergarten letters that Kindergarten students received from the WHS Project Lead Club.

**VI. Board Committee Reports**

**Finance Committee** – Mrs. Johnson and Mrs. Zoller reported that the committee met at 5:30 this date to review the Five Year Forecast.

**Citizen's Advisory Committee** – Mrs. Broderick reported that the committee is scheduled to meet on October 24<sup>th</sup>.

**VII. Superintendent Committee Liaison Reports**

**Business Advisory Committee** – No report.

**Community Engagement** – Mrs. Yee thanked all who volunteered in the booth at the Fall Festival. Board members were also in attendance at the Innovation Space presentations, at the Wyoming School Music Association event, at the Recreation Commission meeting and at the Foundation meeting.

**Student Achievement** – Mrs. Yee reported that the committee met to review ODE report card data, including strengths and growth areas.

**Policy Review Committee** – The policy committee met and recommended policies are included on the agenda for consideration.

**Planning & Goal Setting** – Mrs. Zoller reported that the Board will be in attendance at the OSBA Conference.

**VIII. 124-18 Board of Education Report**

A. First Read of Policies:

<b>Policy #</b>	<b>Description</b>
0131	Legislative (Revised)
0141.2	Conflict of Interest (Revised)
0164	Notice of Meetings (Revised)
0165.1	Regular Meetings (Revised)
0165.2	Special Meetings (Revised)
0165.3	Recess/Adjournment (Revised)
0166	Executive Session (Revised)
0168	Minutes (Revised)
0169.1	Public Participation at Board Meetings (Revised)
1240.1	Non-Reemployment of the Supt (Revised)
1422/3122/4122	Nondiscrimination and Equal Employment Opportunity (Revised)
1541/3140/4140	Termination and Resignation (Revised)
1662/3362/4362	Anti-Harassment (Revised)

- 2111 Parent and Family Engagement (Revised)
- 2260 Nondiscrimination and Access to Equal Education
- 2261 Title I Services (New)
- 2261.01 Parent and Family Member Participation in Title I Programs (New)
- 2261.03 District and School Report Card (New)
- 2700 RESCIND School Report Card (Delete)
- 5517 Anti-Harassment (Revised)
- 5610 Removal, Suspensions, Expulsion, and Permanent Exclusion of Students (Revised)
- 5610.02 In-School Discipline (Revised)
- 5610.03 Emergency Removal of Students (Revised)
- 5611 Due Process Rights (Revised)
- 6320 Purchasing and Bidding (Revised)
- 6325 Procurement – Federal Grants/Funds (Revised)
- 8141 Mandatory Reporting of Misconduct by Licensed Employees (Revised)
- 1520 Employment of Administrators (Revised)
- 3120 Employment of Professional Staff (Revised)
- 4120 Employment of Classified Staff (Revised)

B. Approve Board of Education Report.

Mr. Meis made a motion to approve the Board of Education Report.  
Mr. Thomas seconded the motion.

Yea – Meis, Thomas, Yee, Zoller, Broderick  
Nay – None

Motion carried.

**IX. 125-18 Treasurer's Report**

- A. Approve the minutes for the following Board Meetings:  
Monday, September 24, 2018 Regular Meeting  
Tuesday, October 9, 2018 Planning Meeting
- B. Approve the Statement of Revenues and Expenditures for the month ending September 30, 2018.
- C. Donations:

**\$2,000.00 Wyoming School Foundation**  
**The McGlynn Family Fund (\$174)**  
**Emeritus Trustee Fund (\$1826)**  
To fund WHS's AVID Program

**\$1,000.00 Wyoming School Foundation**  
**JD Edwards Memorial Safety Net Fund**

To fund WHS's Wyoming Speaks Program

**\$35,000.00 Wyoming Boosters Athletic Association**  
To support Wyoming Athletics

**\$18,110.00 Wyoming Boosters Athletic Association – Booster Passes**  
To support Wyoming Athletics

**\$1589.60 Wyoming Boosters Athletic Association**  
To purchase AED equipment

D. FY 19 Appropriation Adjustments as submitted

WYOMING CITY SCHOOLS			
PERMANENT APPROPRIATIONS FISCAL YEAR 2019			
September 24, 2018			October
			10/22/2018
001	GENERAL	26,854,106.53	
002	BOND RETIREMENT	3,260,701.00	
003	PERMANENT IMPROVEMENT	1,005,000.00	
006	FOOD SERVICE	5,000.00	
007	SPECIAL TRUST	121,844.42	Fiduciary \$ 300.00
018	PUBLIC SCHOOL SUPPORT	103,880.52	Special Revenue \$ 3,000.00
019	OTHER GRANT	4,967.59	Special Revenue
022	OHSAA TOURNAMENT	-	Agency \$ 15,220.00
200	STUDENT MANAGED ACTIVITIES	262,617.38	Agency \$ 16,930.00
300	DISTRICT MANAGED ACTIVITY	267,154.40	Special Revenue \$ 4,600.00
516	IDEA PART B GRANTS	373,279.85	Special Revenue
572	TITLE I DISADVANTAGED CHILDREN	133,759.54	Special Revenue
587	IDEA PRESCHOOL - HANDICAPPED	3,076.44	Special Revenue
599	TITLE IV-A STUDENT SUPPORT	13,060.37	Special Revenue
590	IMPROVING TEACHER QUALITY	41,867.21	Special Revenue
<b>Grand Total All Funds =&gt;</b>		<b>32,450,315.25</b>	<b>\$ 40,050.00</b>

- E. Resolution Authorizing Participation in the State of Ohio Purchasing Program
- F. Approval of Five Year Forecast
- G. School Transportation Contract with On Time Medi Transport, LLC
- H. Approve Treasurer's Report.

Mr. Meis made a motion to approve the Treasurer's Report.  
Mrs. Yee seconded the motion.

Yea – Thomas, Yee, Zoller, Broderick, Meis  
Nay – None  
Motion carried.

X. 126-18 Superintendent's Report

A. Personnel.

1. 2018-19 PD Curriculum Work At Curriculum Rate of \$37/Hour

Beard, Adam

Up to 4 Hours

2. 2018-19 Unpaid Leave

Bruce, Cassie  
Wieland, Jolie

effective December 21, 2018  
effective May 22 through May 31, 2019

3. 2018-19 High School Auditorium Student Worker

Vollette, Drew

\$10.54/Hour

4. 2018-19 Fall Athletic Workers

Burke, Catherine	\$30
Bushelman, Sandy	\$440
Jordan, Keith	\$50
Kamp, Brandon	\$120
Pollington, Connie	\$220
Robbins, Janet	\$30
Snyder, Amanda	\$30

5. 2018-19 Athletic Event Workers

Kamp, Brandon  
Snyder, Amanda

Up to \$100  
Up to \$100

6. 2018-19 Supplemental Contracts

District	K-12 Guidance Department Chair	Allred, Jon	4.50%
Athletics	MS Assistant Swim Coach	Allred, Elise	3.00%

B. 2018-19 Wyoming Science and Technology Camp

Middle School – June 17 – 21 & June 24 – 28, 2019

C. Approve Superintendent's Report.

Mr. Thomas made a motion to approve the Superintendent's Report.  
Mrs. Broderick seconded the motion.

Yea – Zoller, Yee, Broderick, Meis, Thomas  
Nay – None  
Motion carried.

**XI. Discussion - Substitutes**

The Board discussed the issue of substitutes working in the building where their children attend. Board members asked for historical perspective and the administration stated that this practice was followed in some buildings but not in others.

**XII. Notes for the Record**

Dr. Lang offered the following notes for the record:

We completed the second session of the district-wide staff training on Building a Culture of Inclusion on the Monday, October 15, professional development day.

We are looking forward to Wyoming Middle School's production of The Little Mermaid, Jr., this weekend, followed by Halloween parties and parades at our primary schools next week!

**XIII. 127-18 Adjournment**

Mr. Thomas moved to adjourn the meeting.

Mrs. Yee seconded the motion.

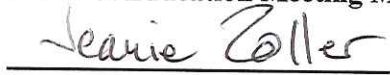
Yea – Zoller, Broderick, Meis, Thomas, Yee

Nay – None

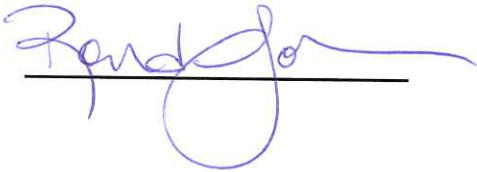
Motion Carried

The October 22, 2018 Board of Education Meeting was adjourned at 10:34 p.m.

**Board of Education Meeting Minutes Approved By:**

  
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Jeanie Zoller, Board President

  
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Ronda Johnson, Treasurer