

**Minutes of the Meeting of the  
Wyoming City School District Board of Education  
Monday, May 24, 2021  
Available on Wyoming City Schools YouTube Channel**

**I. Call to Order**

Mrs. Zoller called the meeting to order at 6:03 p.m.

**II. 49-21 Roll Call**

The roll was called and the following members were present:

Mrs. Broderick, Mr. Meis, Mr. Thomas, Mrs. Yee and Mrs. Zoller

Also in attendance Tim Weber, Ronda Johnson, Ashley Whitely, and Suzy Henke

**III. Pledge of Allegiance**

Mrs. Zoller led the Pledge of Allegiance

**IV. 50-21 Executive Session**

Mrs. Yee moved to have the Board of Education enter into Executive Session to consider the employment of a public employee. Mr. Thomas seconded the motion.

Yea – Meis, Thomas, Yee, Zoller, Broderick

Nay – None

Motion carried.

The Board of Education entered Executive Session at 6:04 p.m.

The Board of Education returned from Executive Session at 7:14 p.m.

The Board of Education reconvened its regular meeting at 7:15 p.m.

**V. Recognition of the Public**

None.

**VI. Special Recognition.**

2020-21 Wyoming City School District Retirees – Mrs. Zoller thanked the following retirees for their years of service to Wyoming City Schools: Karen Reiber, Teddy Bolton, Karen Gaski, Anne Keen, Marty Murray, and Linda Koscianski. Mrs. Zoller highlighted the achievements of each retiree and offered words of advice for retirement.

2020-21 Outgoing Community Leadership Positions – Mrs. Yee thanked outgoing PSA President Raquel Bevington for her leadership of PSA in a very challenging year.

**VII. CAC Presentation – School Financial Planning**

Cindy Peebles, Karen Klaus, Kathy Mecoli, Tyler Styons, Marta Stewart, and Ronda Johnson shared highlights of the CAC report addressing the following questions:

- What are the critical factors of school financial planning in Wyoming?
- What are the key points of understanding and key communication points for Wyoming's financial stability?

- How can our school community better understand and support our efforts towards Financial Stewardship?

Mrs. Johnson detailed the methodology and research used during the study, including revenue and expenditure patterns, performance of major revenue components and understanding of economic political factors impacting revenue performance. Comparative data was reviewed to benchmark expenditure data. Several recommendations for communication and further opportunities for feedback were shared.

## **VIII. Presentation – Updated Five Year Forecast**

Mrs. Johnson led a review of the spring update of the Five Year Forecast. On the revenue side, income tax collection outperformed the estimate and state funding continues to be discussed at the State level. On the expenditure side, salary and benefit costs continue to comprise 80% of the budget with current year salary expense coming in under forecasted amounts. The District will continue to monitor economic recovery and the impact on state and local revenue while also monitoring the cash balance benchmark. Future operating levy planning will be dependent on revenue strength. Federal COVID relief funds have been used for technology, COVID supplies and intervention efforts.

## **IX. Board Committee Reports**

Finance Committee – Mrs. Johnson reported that the committee met on May 3, 2021 to review salary and benefit analytics, income tax collection, and school funding legislation that does not result in new state revenue for Wyoming City Schools.

Citizens Advisory Committee – Mr. Weber thanked the School Financial Planning Team for their report tonight and also the entire CAC for their research and work this year.

## **X. Superintendent Committee Liaison Reports**

Business Advisory Committee – No report.

Community Engagement – Mr. Thomas reported on the success of the Wyoming School Foundation’s efforts during this difficult year. Mrs. Broderick reported on the JWC meeting where scholarships were awarded to two high school students and grants were distributed to all Wyoming schools. Mrs. Zoller reported on the Wyoming Art Show virtual show held last week and shared that nearly \$1000 was awarded to seniors from Wyoming High School. Mrs. Yee highlighted the work of PSA and their plans for a June 5<sup>th</sup> picnic and also highlighted the vaccination opportunity hosted by the District with the second shots available on June 3<sup>rd</sup>.

Equity, Inclusion and Anti-Racism Committee – Mr. Weber reported that the committee met on May 10<sup>th</sup> to plan for the final Belonging and Inclusion Collaborative (BIC) meeting. For next year, discussion included changing the structure to model the CAC structure with committees. The opportunity for an Equity Coordinator was also shared to coach the BIC and facilitate conversations and grow capacity of the District in this area.

Facilities Committee – Mrs. Yee and Mr. Thomas reported that the committee met on May 20<sup>th</sup> and reviewed summary draft documents of a PI plan with walk-throughs at each building scheduled for June 11<sup>th</sup>.

Planning and Goal Setting – Mr. Weber reported that Building Leadership Teams will report on their work this year at the June 8<sup>th</sup> Board Planning Meeting.

Policy Review Committee – Mrs. Zoller reported that policies are on the agenda for review.

Student Achievement – Mr. Weber reported that the DLT met to review goals for the 21-22 school year and also finalized plans for the BLT retreat on June 8<sup>th</sup>. The committee also reviewed a software monitoring tool and discussed both the high school principal search and primary principal search.

**XI. 51-21 Board of Education Report**

- A. First Read of Policy 2431 Interscholastic Athletics
- B. Approve 2021-2022 Ohio High School Athletic Association Membership
- C. Approve Board of Education Report.

Mr. Thomas made a motion to approve the Board of Education Report.  
Mrs. Broderick seconded the motion.

Yea – Thomas, Yee, Zoller, Broderick, Meis  
Nay – None  
Motion carried.

**XII. 52-21 Treasurer’s Report**

- A. Approve the minutes for the following Board Meetings:

April 19, 2021 Regular Meeting  
May 11, 2021 Planning Meeting

- B. Approve the Statement of Revenues and Expenditures for the month ending April 30, 2021.
- C. FY21 Appropriations Adjustments

WYOMING CITY SCHOOLS PERMANENT APPROPRIATIONS FISCAL YEAR 2021 September 21, 2020		26-Oct-20	23-Nov-20	14-Dec-20	25-Jan-21	22-Feb-21	29-Mar-21	19-Apr-21	24-May-21	
001	GENERAL	27,804,434.00	\$ 163,708.84							
002	BOND RETIREMENT	3,206,275.00								
003	PERMANENT IMPROVEMENT	915,378.00	\$ 10,000.00							
006	FOOD SERVICE	1,373.22								
007	SPECIAL TRUST	39,580.00			\$ 62,459.71	\$ 500.00	\$ 1,915.65		\$ 6,650.00	
018	PUBLIC SCHOOL SUPPORT	846,448.32				\$ 27,646.02	\$ 5,526.39	\$ 10,940.49	\$ 6,987.58	
019	OTHER GRANT	4,736.00								
022	OHSAA TOURNAMENT			\$ 3,000.00						
200	STUDENT MANAGED ACTIVITIES	75,197.00	\$ 1,726.00	\$ 11,250.00		\$ 230.00		\$ 2,628.00	\$ 9,270.00	
300	DISTRICT MANAGED ACTIVITY	203,677.26	\$ 3,039.25	\$ 750.00	\$ 5,000.00			\$ 2,500.00		
499	DeWine Safety Grant	4,050.46								
510	9221 BROADBAND CONNECTIVITY		\$ 34,563.61		\$ 18,755.25					
510	9911 CARES - HAMILTON COUNTY				\$ 98,537.00					
516	IDEA PART B GRANTS	344,002.19	\$ 42,814.02					\$ (3,414.39)		
572	TITLE I EXPANDING OPPORTUNITIES	3,728.37	\$ 3,230.87					\$ (3,728.37)		
572	TITLE I DISADVANTAGED CHILDREN	149,082.81	\$ 18,309.01					\$ 5,751.32		
587	IDEA PRESCHOOL - HANDICAPPED	3,417.99						\$ (15.60)		
599	TITLE IV-A STUDENT SUPPORT	14,964.40	\$ 11,677.31					\$ 42.24		
590	IMPROVING TEACHER QUALITY	36,562.62	\$ 29,855.66					\$ 71.61		
507	ESSER FY21 COVID-19	132,345.97					\$ 522,470.40			
510	9021 CORONAVIRUS RELIEF FUND	75,246.30								
467	STUDENT WELLNESS AND SUCCESS	123,445.01								
Grand Total All Funds >>		33,981,944.82	233,037.70	106,636.67	19,250.00	179,751.96	28,376.02	529,912.44	14,775.30	22,907.58

- D. Donations
  - \$1700.00 Junior Women’s Club of Wyoming Foundation  
Wyoming Primary School
  - \$3662.64 Junior Women’s Club of Wyoming Foundation  
Wyoming High School
  - \$2000.00 Junior Women’s Club of Wyoming Foundation

Wyoming Middle School

\$7.00	Amy Moore
\$52.00	Mary Deneka
\$13.00	Sarah Giolando
\$26.00	Laurie Mesko
\$13.00	Chris Hasler
\$34.00	Illya & Patricia Thomas
\$25.00	Neil & Pamela Kool
\$10.00	John Taylor
	WMS Reds Game Sponsor
\$40.00	Ann Shively
	Vermont Garden - Primary Plant Sale Donation
\$100.00	Aaron & Lynn Haid
	WMS Camp Kern Trip
\$1000.00	Wyoming School Foundation
	McGlynn Family Fund (\$191)
	Fund a Need Fund (\$809)
	Provide materials for National Honor Society
\$1317.40	Wyoming School Foundation
	Designated English Dept Funds
	WHS English Department classroom materials
\$4670.18	Wyoming School Foundation
	Foundation Fund
	Dan Jones Center for Research and Innovation
	Fabrication Lab Laser Cutter
\$500.00	American Chemical Society
	Vermont Garden

- E. Extension of Lease Agreement with Only Libraries
- F. Approve Five Year Forecast
- G. Approve Treasurer's Report

Mr. Meis made a motion to approve the Treasurer's Report.  
Mrs. Yee seconded the motion.

Yea – Yee, Zoller, Broderick, Meis, Thomas  
Nay – None  
Motion carried.

**XIII. 53-21 Superintendent's Report**

- A. Personnel
  - 1. Administrative Contract Primary Schools Principal  
Regina Kirchner - August 1, 2021 – July 31, 2023 \$103,000.00
  - 2. Approve Transition Days prior to August 1, 2021 - up to 10 days @ Per Diem Rate

Regina Kirchner

3. Renewal of Administrator Contracts  
Powers, Scott - Network/Software Supervisor 08/01/2021 - 07/31/2023  
Quattrone, Tracy - Director of Pupil Services 08/01/2021 - 07/31/2024  
Whitely, Ashley - Assistant Superintendent 08/01/2021 - 07/31/2024
4. 2021-2022 Renewal of Certified Limited Contract  
Murphy, Nicole District Nurse 1.00
5. 2021-2022 Personnel Change  
Schreiner, Loren - Change from 1.0 Teacher to 0.4 ELL Teacher
6. 2020-2021 Van Driver up to 15 Hours  
Larson, Katie SVD/Step 0
7. 2020-2021 Extended School Year Services at Curriculum Rate  
Ambrose, David Up to 4 Hours  
DeZeeuw, Alyssa Up to 4 Hours  
Greenfeld, Anne Up to 30 Hours  
Gunnell, Emma Up to 30 Hours  
Hoog, Tricia Up to 4 Hours  
Jordan, Keith Up to 20 Hours  
Nichols, Greg Up to 11 Hours  
Nyswonger, Sarah Up to 4 Hours  
Stevens, Laura Up to 20 Hours  
Weinhardt, Brenda Up to 25 Hours  
Woodson, Anne Up to 4 Hours  
Zuefle, Sandy Up to 10 Hours
8. 2021 Summer Library Collection Audit and/or Curriculum Writing  
Back, Kris Up to 20 Hours/Curriculum Rate  
Foerman, Tally Up to 33 Hours/Hourly Rate  
Howell, Cindy Up to 33 Hours/Hourly Rate  
Nocks, Lisa Up to 33 Hours/Hourly Rate  
Reiber, Karen Up to 20 Hours/Curriculum Rate
9. 2021 Summer Athletic Camps Coaching Staff up to \$5000 each  
Aleshire, Evan Jordan, Keith  
Bailey, Jeff LeFevers, Michael  
DeLong, Jim McGee, Jenni  
Discepoli, Danielle Monks, Raena  
Edmonds, Jake Pendergast, Dawn  
Gronas, Chad Pollington, Connie  
Hancock, Aaron Rooks, Matt  
Heigl, Mark Seymour, Chad  
Hoffman, Heather Stofko, Nick  
Hopewell, Pete Weber, Kayla
10. 2020-2021 New Course Curriculum Writing  
Arrieta-Dennis, Chris Up to 15 Hours/Curriculum Rate
11. 2020-2021 Summer Intervention Camp  
Christner, Julie - Reading Intervention Coordinator \$4000

	McGee, Jenni - K-4 Math Summer Support	\$600
	Victor, Ashlee - 2 Primary Sessions	\$1800
	Wisman, Logan - Grades 5-8 Math Summer Support	\$600
12.	2021 Grades K-8 Creation of Summer Extension Calendars Miller, Lori	Up to 4 Days/\$105/day
13.	2020-2021 AP Testing Work Day for May 14, 2021 Bunton, Nikki	Per Diem Rate
14.	2020-2021 Home Instruction at the Curriculum Rate Weinhart, Brenda	Up to 50 Hours
15.	2021-2022 School Year Extra Class Ackerman, Jennifer	\$2867.00
	Rensberger, David	\$5734.00
	Rooks, Matt	\$2867.00
	Wieland, Jolie - French II	\$5734.00
16.	2020-2021 RESA Alignment Work Christner, Julie	\$500
17.	2020-2021 Professional Development Work \$105/Day Beard, Sarah	1 Day/\$105
	Woodson, Anne	1 Day/\$105
18.	2020-2021 Athletic Supplemental Contract Fuller, Don - HS Varsity Baseball Assistant Coach	3.5%
	Lippert, Christopher - HS Reserve Boys Tennis	4%
19.	2020-2021 WHS Band Camp/Summer Practice Counselors Campbell, Kristine	\$350
	Counts, Pat	\$350
	Courtney, Will	\$750
	Dewitt, Chris	\$1000
	Dewitt, Nikki	\$750
	Felczan, Andy	\$750
	Hadzic, Virginia	\$500
	Jones, Claire	\$350
	Vickous, Paul	\$1000
20.	2020-2021 Summer String Success Coordinators Coomer, Laura	Up to \$500
	Denney, Lynn	Up to \$500
21.	2020-2021 WHS Band Camp Nursing Services Pollington, Connie, Nurse	\$500
22.	Additional 2020-2021 Auditorium Manager Hours Adams, Rick	Up to 15 Hours/Hourly Rate
23.	2021-2022 New Personnel Holthaus, Joseph	WHS Social Studies Teacher MA/Step 7

- B. 2021-2022 Summer Program, Course, or Camp Proposals
  - Grades 1-8 Football Fun Camp June 1 - 4, 2021
  - Grades 3-8 Boys Summer Basketball Camp June 7 - 10, 2021
  - Grades 3-8 Girls Basketball Camp June 8 - 10, 2021
  - WMS Summer String Success June 7 - 10, 2021
  - Grades K-8 Summer Learning Plan June 8 - August 5, 2021
  - Grade School-Freshman Volleyball Camp July 6 - 9, 2021
  - Grades 7-12 Tennis Camp July 19 - 23, 2021
  - WHS Band Camp and Summer Practices July 20 - August 10, 2021

C. Hamilton County ESC Annual Order 2021-22

D. Hamilton County ESC Early Childhood Special Education Center Based Programming Service Agreement 21-22

E. Hamilton Clermont Cooperative (HCC) Annual Contract For Services 21-22

F. Administrative Compensation  
 2021-22: 3%  
 2022-23: 3%

G. Approve Superintendent's Report.

Mr. Thomas made a motion to approve the Superintendent's Report.  
 Mrs. Zoller seconded the motion.

Yea – Zoller, Broderick, Meis, Thomas, Yee  
 Nay – None  
 Motion carried.

**XIV. 54-21 Superintendent's Report**

A. Personnel – Renewal of Administrative Contract

Meis, Cynthia – Director of College Counseling – 8/1/21 – 7/31/24 \$59,683

B. Approve Superintendent's Report

Mrs. Yee made a motion to approve the Superintendent's Report.  
 Mrs. Zoller seconded the motion.

Yea – Broderick, Thomas, Yee, Zoller  
 Abstain – Meis  
 Nay – None  
 Motion carried.

**XV. Superintendent Update**

Mr. Weber reported on end of year activities including Senior Trip to the Cincinnati Zoo, WMS trips to the Wyoming Recreation Center, 8<sup>th</sup> grade trip to the Cincinnati Reds game, Primary Field Day, and an annual survey distributed to families this week. Graduation is scheduled for May 29<sup>th</sup> at 4:00 PM with limited seating but livestream will be available. Mr. Weber congratulated the Wyoming School Community on many accomplishments this school year including navigating a pandemic with great success, opening two new privately funded spaces at WHS, implementing new processes for hiring

two new building leaders, and demonstrating success in teaching and learning and climate and culture.

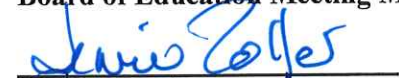
**XVI. 55-21 Adjournment**

Mr. Thomas moved to adjourn the meeting.  
Mr. Meis seconded the motion.

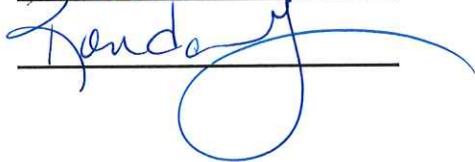
Yea – Meis, Thomas, Yee, Zoller, Broderick  
Nay – None  
Motion Carried

**The May 24, 2021 Board of Education Meeting was adjourned at 9:13 p.m.**

**Board of Education Meeting Minutes Approved by:**



Jeanie Zoller, Board President



Ronda Johnson, Treasurer