

**Minutes of the Meeting of the  
Wyoming City School District Board of Education  
Monday, December 17, 2018  
Administrative Center  
7:30 p.m.**

**I. Call to Order**

Mrs. Zoller called the meeting to order at 5:30 p.m.

**II. 142-18 Roll Call**

The roll was called and the following members were present:

Mrs. Broderick, Mr. Meis, Mr. Thomas, Mrs. Yee and Mrs. Zoller

Also in attendance: Dr. Sue Lang, Ronda Johnson, Suzy Henke, Ashley Whitely, Karen Bare and Tracy Quattrone

**III. 143-18 Executive Session**

Mr. Meis moved to have the Board of Education enter into Executive Session to consider the employment of a public employee. Mrs. Broderick seconded the motion.

Yea – Meis, Thomas, Yee, Zoller, Broderick

Nay – None

Motion carried.

The Board of Education entered Executive Session at 5:31 p.m.

The Board of Education returned from Executive Session at 7:29 p.m.

The Board of Education reconvened its regular meeting at 7:30 p.m.

**IV. Pledge of Allegiance**

Mrs. Zoller led the Pledge of Allegiance.

**V. Recognition of Public**

Mrs. Zoller recognized several members of the Cincinnati USA Regional Chamber's Leadership Cincinnati Class 42 were in attendance to observe the Board meeting.

**VI. Board Committee Reports**

**Finance Committee** – Mrs. Johnson, Mrs. Zoller and Mr. Meis reported that the committee is scheduled to meet at 7:00 a.m. on Wednesday, December 19<sup>th</sup>.

**Citizen's Advisory Committee** – Mrs. Broderick reported that the committee is scheduled to meet on Tuesday, December 18<sup>th</sup> and that they are actively planning a forum for citizens to give feedback on components of the District's strategic plan.

**VII. Superintendent Committee Liaison Reports**

**Business Advisory Committee** – No report.

**Community Engagement** – Mrs. Yee highlighted attendance at various holiday concerts and noted a PSA meeting forthcoming. Mrs. Broderick reported that she attended the DLT meeting with minutes to be shared and Mr. Thomas reported that he attended the Wyoming School Foundation meeting where there was great energy around the success of the WHS Football team.

**Student Achievement** – Mr. Thomas and Mrs. Yee reported that the committee met to review roles of members and discussed understanding of challenges and opportunities around student achievement. They discussed scheduling to meet in off-months of the DLT meetings and suggested alignment in membership of the SA committee with attendance at the DLT. Mr. Thomas noted the rhythm and synergy that would bring to the items the Board wants to focus on. The committee also discussed recent legislation related to graduation requirements.

**Policy Review Committee** – The policy committee had reviewed and recommended policies are included on the agenda for consideration.

**Planning & Goal Setting** – Mrs. Zoller and Mrs. Broderick reported that the Board continues to make progress on the Superintendent Search.

## VIII. Special Presentation

Dr. Ken Arndt from Hazard, Young, Attea & Associates shared a special presentation with the Board regarding the Superintendent Search process. HYA shared their background and experiences, including placing over 1000 superintendents across the country. HYA shared their process and schedule for an on-line survey and also 54 focus group to be held across the District to gain feedback on the following five questions:

1. What is going well?
2. What challenges need to be addressed?
3. What question would you want the Board to ask candidates?
4. What qualities or traits are most important to a new Superintendent?
5. Do you know someone that you would recommend?

The results from the on-line survey and the focus groups will be used to build a leadership profile that will be used when considering candidates.

## IX. 144-18 Board of Education Report

### A. First Read of Policies:

| <b>Policy #</b> | <b>Description</b>                 |
|-----------------|------------------------------------|
| 6325            | Procurement – Federal Grants/Funds |
| 6423            | Use of Credit Cards                |

### B. Approval of Policies:

| <b>Policy #</b> | <b>Description</b>                         |
|-----------------|--|
| 3120            | Employment of Professional Staff (Revised) |
| 4120            | Employment of Classified Staff (Revised)   |

C. Approve Board of Education Report.

Mr. Thomas made a motion to approve the Board of Education Report.  
Mr. Meis seconded the motion.

Yea – Thomas, Yee, Zoller, Broderick, Meis  
Nay – None

Motion carried.

X. 145-18 **Treasurer's Report**

A. Approve the minutes for the following Board Meetings:

Monday, November 26, 2018 Regular Meeting  
Tuesday, December 4, 2018 Special Meeting

B. Approve the Financial Statements for the month ending November 30, 2018.

C. Appropriation Adjustments as Submitted

| WYOMING CITY SCHOOLS<br>PERMANENT APPROPRIATIONS FISCAL YEAR 2019<br>September 24, 2018 |                                | October<br>10/22/2018 | November<br>11/26/2018      | December<br>12/17/2018    |                      |                         |
|---|--------------------------------|-----------------------|-----------------------------|---------------------------|----------------------|-------------------------|
| 001   | GENERAL                        | 26,854,106.53         |                             | \$ 86,000.00              |                      |                         |
| 002   | BOND RETIREMENT                | 3,260,701.00          |                             |                           |                      |                         |
| 003   | PERMANENT IMPROVEMENT          | 1,005,000.00          |                             |                           |                      |                         |
| 006   | FOOD SERVICE                   | 5,000.00              |                             |                           |                      |                         |
| 007   | SPECIAL TRUST                  |                       |                             |                           |                      |                         |
| 018   | PUBLIC SCHOOL SUPPORT          | 121,844.42            | Fiduciary \$ 300.00         |                           |                      |                         |
| 019   | OTHER GRANT                    | 103,880.52            | Special Revenue \$ 3,000.00 | \$ 2,620.00 \$ 7,560.00   |                      |                         |
| 022   | OHSAA TOURNAMENT               | 4,967.59              | Special Revenue             |                           |                      |                         |
| 200   | STUDENT MANAGED ACTIVITIES     | -                     | Agency \$ 15,220.00         |                           |                      |                         |
| 300   | DISTRICT MANAGED ACTIVITY      | 262,617.38            | Agency \$ 15,930.00         | \$ 6,650.00 \$ 3,400.00   |                      |                         |
| 499   | DEWINE SAFETY GRANT            | 267,154.40            | Special Revenue \$ 4,600.00 | \$ 13,265.00 \$ 15,610.00 |                      |                         |
| 516   | IDEA PART B GRANTS             | -                     | Special Revenue \$ -        | \$ 10,881.90              |                      |                         |
| 572   | TITLE I DISADVANTAGED CHILDREN | 373,279.85            | Special Revenue             |                           |                      |                         |
| 587   | IDEA PRESCHOOL - HANDICAPPED   | 133,759.54            | Special Revenue             |                           |                      |                         |
| 599   | TITLE IV-A STUDENT SUPPORT     | 3,076.44              | Special Revenue             |                           |                      |                         |
| 590   | IMPROVING TEACHER QUALITY      | 13,060.37             | Special Revenue             |                           |                      |                         |
|   | 41,867.21                      | Special Revenue       |                             |                           |                      |                         |
| <b>Grand Total All Funds =&gt;</b>  |                                | <b>32,450,315.25</b>  | <b>\$ 40,050.00</b>         | <b>\$ 33,416.90</b>       | <b>\$ 112,570.00</b> | <b>\$ 32,636,352.15</b> |

D. Donations

\$29,355.68

**Wyoming PSA**

\$9,470.46 – Technology Grant  
\$9,802.19 – Primary Grant  
\$6,400.83 – WMS Grant  
\$3,682.20 – WHS Grant

\$600.00

**Wyoming School Foundation  
Judy Hand Memorial Fund**

To support WHS Marching Band trip to Canton

\$600.00

**Wyoming School Foundation  
Sports Fund**

To support WHS Football Team – State Finals in Canton

\$600.00                    **Wyoming High Alumni Association**  
 To support WHS Football Team – State Finals in Canton

\$116.00                    **Justin Buckner**  
 To support WHS Marching Band trip to Canton

\$1800.00                    **Anne Black**  
 To support WHS Marching Band trip to Canton

\$100.00                    **Susan Gates**  
 WHS Icarus

\$103.00                    **Wyoming Automotive**  
 WHS Athletics

- E. Resolution Requesting County Auditor to Make Advance Payments of Taxes
- F. Approve Treasurer’s Report

Mr. Meis made a motion to approve the Treasurer’s Report.  
 Mrs. Yee seconded the motion.

Yea –Yee, Zoller, Broderick, Meis, Thomas  
 Nay – None  
 Motion carried.

**XI. 146-18 Superintendent’s Report**

A. Personnel.

1. 2018-19 New Personnel

Edens, Cassie – Primary Schools Nurse Aide .64 FTE                    Aide/Step 1

2. 2018-19 Middle School After School Suspension/Friday Study Supervisors

|                  |                 |
|------------------|-----------------|
| Bell, Stephanie  | Curriculum Rate |
| Bushelman, Sandy | Hourly Rate     |
| Fiehrer, Chris   | Curriculum Rate |
| Harmon, Patty    | Hourly Rate     |
| Janke, Emily     | Curriculum Rate |
| Monks, Raena     | Curriculum Rate |
| Robben, Janet    | Hourly Rate     |
| Stevens, Laura   | Curriculum Rate |
| Taulbee, Kelly   | Curriculum Rate |
| Warmack, Donna   | Hourly Rate     |

3. 2018-19 Camp Kern Extra Duty

|                      |       |
|----------------------|-------|
| Allen, Nick          | \$20  |
| Bolton, Beth (Teddy) | \$160 |
| Brockman, Kianie     | \$20  |
| Hayner, Jamie        | \$20  |

|                  |       |
|------------------|-------|
| Kunkel, Eric     | \$60  |
| Monks, Raena     | \$160 |
| Sanders, Lisa    | \$160 |
| Smith, Elizabeth | \$60  |
| Styons, Tyler    | \$100 |

4. 2018-19 Unpaid Leave of Absences

|  |                                     |
|--|-------------------------------------|
| Devine, Elizabeth – Primary Teacher    | 9 days, effective February 19, 2019 |
| Taulbee, Kelly – Middle School Teacher | 28 days, effective April 22, 2019   |

5. 2018-19 Payment for Hosting Student Teacher

|             |       |
|-------------|-------|
| Beard, Adam | \$150 |
|-------------|-------|

6. 2018-19 Supplemental Contract

|                  |                               |      |
|------------------|-------------------------------|------|
| Ferguson, Meghan | HS Volleyball Assistant Coach | 6.0% |
|------------------|-------------------------------|------|

7. 2018-19 Student Volunteer

|                   |               |
|-------------------|---------------|
| Miller, Nathaniel | HS Auditorium |
|-------------------|---------------|

B. Approve Superintendent's Report.

Mrs. Yee made a motion to approve the Superintendent's Report.  
Mrs. Zoller seconded the motion.

Yea – Zoller, Broderick, Meis, Thomas, Yee  
Nay – None  
Motion carried.

**XII. Notes for the Record**

Dr. Lang offered the following notes for the record:

Last week was filled with wonderful concerts in our school buildings to celebrate the holiday season. End of semester exams will take place at the high school at the end of this week, along with holiday parties at our primary buildings and then winter break.

Plans are being put in place for a community celebration to honor the band, cheerleaders and state champion football team at 4 p.m. on January 13, 2019 at WHS Pendery Center for the Arts.

January will also include Primary Principals Coffee on January 16<sup>th</sup>, WMS Principals Coffee on January 17<sup>th</sup> and a screening of the movie Angst sponsored by Wyoming Community Conversation Coalition on January 23<sup>rd</sup>.

Happy Holidays!

**XIII. 147-18 Executive Session**

Mr. Thomas moved to have the Board of Education enter into Executive Session to consider the employment of a public employee. Mrs. Broderick seconded the motion.

Yea –Broderick, Meis, Thomas, Yee, Zoller,  
Nay – None  
Motion carried.

The Board of Education entered Executive Session at 8:18 p.m.  
The Board of Education returned from Executive Session at 9:30 p.m.  
The Board of Education reconvened its regular meeting at 9:30 p.m.


**XIV. 148-18 Adjournment**

Mr. Thomas moved to adjourn the meeting.  
Mrs. Yee seconded the motion.

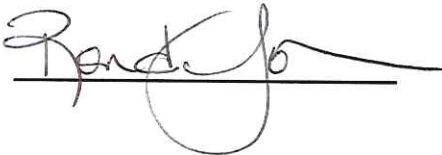
Yea –Meis, Thomas, Yee, Zoller, Broderick,  
Nay – None  
Motion Carried

**The December 17, 2018 Board of Education Meeting was adjourned at 9:30 p.m.**

**Board of Education Meeting Minutes Approved By:**

  
\_\_\_\_\_

Jeanie Zoller, Board President

  
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Ronda Johnson, Treasurer